

Internship Information

CUNY Inclusive Economy Initiative (CIE)

The goal of CIE is to provide students support with professional and life-skills development and an introduction to paid internships and employment opportunities in their chosen fields. In the John Jay College Science department, Julie Kiss is the Career & Academic Advisor and Betty Robinson is the Industry Employment and Internship Specialist. They have teamed with the Forensic Science Laboratory Internship Coordinator to establish and maintain partnerships with internship programs and future employers.

JJC Center for Career & Professional Development (CCPD)

The following services are provided by the CCPD:

- They conduct an Employment and Internship Open House every semester.
- They have a database that lists internship and job opportunities.
- They serve as a liaison with the NYPD laboratory for forensic science internships.

International Students

Some laboratories will not accept international students for internship positions.

New York Police Department Laboratory

The NYPD Laboratory is located in Jamaica, Queens and serves the public with multidisciplinary testing on criminal cases. The largest section of the laboratory works with controlled substances. If interested, contact the JJC-NYPD liaison Jessica Lawes, jlawes@jjay.cuny.edu, for an official form that needs to be sent along with a resume and current transcripts to the NYPD Non-Pay Internship Coordinator. When applications are available, the opportunity will be posted on the Center for Career and Professional Development's John Jay Careers Online: <https://www.jjay.cuny.edu/student-life/career-building-job-search/center-career-professional-development>

NYPD requires all students to have passed a class in quantitative analysis. Please note that while paid internships are available, they are NOT eligible for FOS 401 course credit. Students are NOT permitted to use the paid internship for FOS 401 course credit.

They do not accept international students for their internship positions.

U.S. Department of Justice – Drug Enforcement Administration

The mission of the Drug Enforcement Administration (DEA) is to enforce the controlled substances laws and regulations of the United States and bring to the criminal and civil justice system of the United States, or any other competent jurisdiction, those organizations and principal members of organizations, involved in the growing, manufacture, or distribution of controlled substances appearing in or destined for illicit traffic in the United States. The DEA Northeast laboratory is in downtown Manhattan. Any interested individuals must be US citizens; there will be a background investigation (e.g., criminal history, drug use, etc.) which may take several months to complete.

SEMESTER	Applications Due to Laboratory
Fall (Starting in August)	March 1 st
Spring (Starting in March)	October 1 st
Summer I (Starting in May)	November 1 st
Summer II (Starting in July)	February 1 st
Winter (Starting in December)	July 1 st

Contact information:

John McIlroy, Supervisory Chemist/Quality Assurance Supervisor

Email: John.W.McIlroy@dea.gov

Northeast Laboratory

99 10th Avenue, Suite 721

New York, NY 10011

Suffolk County Forensic Laboratory & Medical Examiner’s Office

The Office of the Suffolk County Medical Examiner Department is an 85,000 square foot facility physically located in Hauppauge in the North County Complex off of Veterans Memorial Highway. The Division is comprised of the Medical Forensic, Toxicology, and Crime Laboratory Sections. The Public and Environmental Health Laboratory is housed in the same facility, but under the administration of the Division of Environmental Quality.

Student must be enrolled in a science curriculum and will be subject to a background investigation by the local police department.

Interns are generally accepted throughout the summer months and schedules can be worked out. Acceptance is based upon availability.

Internship Link: <https://www.suffolkcountyny.gov/Departments/Medical-Examiner/Internship-Information>

Internship Coordinators:

Crime Lab: Eeve Villalobos - Egda.Villalobos@suffolkcountyny.gov

Toxicology Lab: Edward Minden - Edward.Minden@suffolkcountyny.gov

Office of the Chief Medical Examiner (OCME)

The Office of Chief Medical Examiner is located in mid-town Manhattan. The medical examiner section investigates cases of persons who die within New York City from criminal violence, by accident, by suicide, suddenly when in apparent health, when unattended by a physician, in a correctional facility or in any suspicious or unusual manner. NYC OCME has a toxicology section working on post mortem samples and drug induced rape cases. The department of Forensic Biology covers all serology and DNA testing for NYC cases and works on the identification of unknown remains.

For the Forensic Toxicology department, students can contact Dr. Gail Cooper.

Dr. Gail Cooper BSc(Hons), MSc, PhD CChem FRSC FHEA

Director, Forensic Toxicology Laboratory, Office of Chief Medical Examiner

[520 First Avenue](#)

[New York, NY 10016](#)

Email: FTox_Internship@ocme.nyc.gov

Students must include a cover letter as to why they are interested in working within the forensic toxicology laboratory and attach a copy of their resume/CV.

Only students in the toxicology track will be considered.

For general questions about internships in Histology or Forensic Biology, students may contact internship coordinator, Maribel Sansone: msansone@ocme.nyc.gov

To apply for internships in Histology and Forensic Biology, students should email a resume and cover letter to Donna Patris at: FBiology_Internship@ocme.nyc.gov

Nassau County Medical Examiner's Office: Division of Forensic Services

The mission of the NCOME DFS is to supply the criminal justice system and community of Nassau County with a state-of-the-art forensic testing facility. The laboratory is located in East Meadow NY. The laboratory covers scientific analysis on evidence related to criminal and civil investigations within the scope of the laboratory's accreditation. To comply with the laboratory's mission, the DFS will ensure accurate and reliable results through its quality assurance program.

Interested students should send cover letter, CV and unofficial transcripts to crimelab_info@nassaucountyny.gov with "Internship Request" in the subject field.

Director: Pat Buffolino

Westchester County Forensic Laboratory

The Department of Laboratories and Research is the behind-the-scenes agency that conducts scientific tests in matters ranging from criminal evidence to public health concerns. The laboratory is called Division of Forensic Science and is located in Valhalla, NY.

Here is the link to the internship program for Westchester County: <http://labs.westchestergov.com/internship-programs>. Here students will find the application form and everything they need to do to apply for an internship. Any correspondence to their internship coordinator can be sent to finc@westchestergov.com

Bergen County Medical Examiner's Office

The Bergen County Medical Examiner's Office (BCME) is looking for highly motivated interns eager to learn about forensic death investigations, forensic pathology and forensic photography. The BCME Internship Program allows interns to take an active role in the death investigation processes of the office. Under the supervision of the investigations unit, the intern will gain knowledge of forensics by working closely with medicolegal death investigators, forensic pathologists and forensic morgue technicians.

Duties may vary, depending upon case load and current project needs of the office. Examples of duties include assisting the investigations unit with medical record and police report requests, assist with projects involving data entry/analysis, destruction of records and other administrative tasks, and observe/provide support to medicolegal death investigators during investigations (including scene investigations) and forensic morgue technicians during external examinations and autopsies.

To qualify applicants must: have completed their third year of math/science coursework at an accredited college or university prior to the start date of the internship; must be able to pass a background check and drug test; commit to 10 hours per week; be available a minimum of 2 days per week and start no later than 9:00 a.m.

BCME accepts internship applications for fall/spring/summer sessions. More information can be requested from the forensic science internship coordinator.

Union County Sheriff's Office

The Union County Sheriff's Office is located in Elizabeth NJ and offers internship opportunities in fall/spring/summer. Specify your interest in forensic science and crime scene processing.

Applicants must have a minimum 3.0 GPA; preference is given to residents of Union County. Internship calendars, application deadlines, and application links can be found at the following website:

<https://ucnj.org/sheriff/functions/college-intern-programs/>

Union County Prosecutor's Office Forensic Laboratory

The Union County Prosecutor's Office Forensic Laboratory is located in Westfield NJ and offers summer internships. Send a cover letter and resume to the lab director, Britton Morin, at britton.morin@ucpo.org. The cover letter should indicate if the student is interested in a Forensic Biology, Forensic Chemistry, and/or General internship. The deadline for the summer internship application is January 31st. A thorough background check (which can take 4-6 weeks) is conducted for suitable applicants.

New Jersey State Police Office of Forensic Sciences

The Office of Forensic Sciences (NJSPOFS@GW.NJSP.ORG) is a section within the New Jersey State Police Investigation Branch. The four regional crime laboratories and the DNA laboratory within the Office of Forensic Sciences are internationally accredited under ISO 17025 standards by the The American Society of Crime Laboratory Directors-Lab Accreditation Board (ASCLD/LAB). The Laboratories cover all forensic disciplines.

Labs are located:

North Lab, Little Falls, NJ- Drugs, Toxicology

East Lab, Sea Girt, NJ- Drugs, Toxicology, Arson

South Lab, Hammonton, NJ- Drugs Toxicology, Arson

Technology Complex, Hamilton, NJ- Anthropology, DNA, Serology, Drugs, Toxicology, Trace including Arson.

Application information:

Interns must commit to a minimum of 280 hours and must be earning college credit for their internship. All the internships are unpaid. No housing is provided.

Interns request an application packet from

Stephen Marotta, QA Assistant – Internship Program,

(609) 584-5054 extension 5727, Stephen.Marotta@njsp.gov

NJSPOFS@gw.njsp.org

Interns usually apply after the first of the year and applications are accepted until the deadline in mid-March.

State of New Jersey - State Toxicology Laboratory

Edwin H. Albano Institute of Forensic Science

325 Norfolk Street, Newark, NY 07103-2701

Phone: (973) 648-3915

Fax: (973) 648-7618

Ralph Gagliano, Acting Deputy Director (973) 648-7272

United States Postal Inspection Service

Brandy King-Gonzalez, Team Leader, SDNY Fraud

bnking-gonzalez@uspis.gov

Navis Clinical Laboratories – Toxicology

This private toxicology laboratory affiliated with John Jay faculty member Professor Richard Stripp is located in northwestern Suffolk County in Huntington, NY. Navis is one of only a few drug-testing providers that can offer a complete selection of testing options: oral fluid along with urine, blood, hair, and pharmacogenetics testing.

Please contact Professor Richard Stripp for internship opportunities at (rstripp@jjay.cuny.edu)

You can also try to reach the laboratory director for research, Damon Borg, at dborg@jjay.cuny.edu

Alliance Laboratories, Brooklyn NY

The Director of Toxicology, Michael Sosin, graduated from the John Jay College forensic science graduate program and accepts student interns for the fall, spring and summer terms. Interested applicants should send their resume, along with a cover letter which includes a paragraph describing their knowledge of instrumentation and toxicology, to sosin@alliancelab.com

Alliance has both toxicology and molecular biology departments and accepts interns for both departments.

<https://alliancelaboratories.com/>

EMSL Analytical, Inc.

EMSL has been accepting student interns from the John Jay College Forensic Science Program for many years and has locations in Long Island City and Carle Place in Long Island.

Laboratory internship is within the microbiology department and involves preparing samples for legionella, asbestos & lead analysis.

Interns will learn the following duties, including but not limited to:

- Receive and catalog consumables.
- Run QC media checks
- Run QC lot checks on consumables
- Organize and prep samples under supervision
- General laboratory housekeeping
- Interpret and understand scientific methods and SOPs

Student must be registered for FOS 401 in order to begin an internship there.

Email jobopportunities@emsl.com and include “John Jay Internship Opportunity” in Subject line.

Museum of Modern Art - The David Booth Conservation Department

Work with art conservation specialists in their conservation laboratory.

For information about this internship, please contact Dr. Abed Haddad at abed_haddad@moa.org

American Museum of Natural History North American Archaeology Research Laboratory

This internship is specifically for students who have an interest in pursuing a career in anthropology.

This program accepts interns for the fall, spring, and summer sessions. The program as well as the application form can be found at this site:

<https://www.amnh.org/our-research/anthropology/fellowships-internships/internship-program>

NYC Department of Environmental Protection

The NYC DEP offers internships to students who are interested in preserving and protecting NYC's water supply and making New York City more sustainable.

More information can be found at:

https://www1.nyc.gov/html/dep/html/job_opportunities/internships.shtml

Click on the [Current Internship opportunities at DEP](#) link at the bottom of that page and look for science/technical opportunities.

The LifeSci NYC Internship Program

This program offers highly competitive paid internships during the summer term. The application process for LifeSci NYC internships begins in September, when interested students can begin to apply for the program for the summer of the following year. Students are encouraged to apply early to improve their chances of being accepted into the program. If accepted, LifeSci NYC acts as an intermediary to connect students with host laboratories; students can learn more at this website:

<https://www.lifesci.nyc/lifesci-nyc-internship-program>

LifeSci NYC also has a Meetup group for applicants to the LifeSci NYC Internship Program, whether or not they are ultimately placed in an internship through the program. They welcome students and recent graduates with an interest in the life sciences, particularly in and around New York City:

<https://www.meetup.com/LifeSci-NYC-Internship-Program-Meetup/>

PLEASE NOTE THAT SOME HOSTING LABORATORIES MAY NOT ALLOW THE INTERN TO DO A PAID INTERNSHIP WHILE RECEIVING COLLEGE CREDIT. Please make sure to inquire whether the targeted internship can be done for college credit.

Science Undergraduate Laboratory Internships (SULI)

This is a government-sponsored internship program with a competitive application process. If accepted, interns are paid a stipend and are placed in a Department of Energy research laboratory. It is NOT a forensic science internship but qualifies for the FOS 401 internship. Applicants are considered for 10-week summer and 16-week fall or spring semester internships. Please note that application deadlines are months in advance of the targeted semester. Please go to the following website for eligibility requirements, application deadlines, and other important information:

<https://science.osti.gov/wdts/suli>

OPPORTUNITIES OUTSIDE OF THE TRI-STATE AREA

Department of Forensic Sciences, Washington DC

The DC Department of Forensic Sciences offers unpaid internships for the fall, spring and summer sessions. Students who are accepted into this internship program must pay for their own housing and transportation to do this internship since it is located in Washington DC. More information, including application and timelines, can be found at: <https://dfs.dc.gov/page/internships-dfs>

USPS Forensic Laboratory Services

Contact: Lisa Tolli

Manager Laboratory Operations & Quality Assurance

DNA Coordinator

22433 Randolph Drive

Dulles, VA 20104-1000

LETolli@uspis.gov

National Institute of Standards and Technology (NIST)

Summer Undergraduate Research Fellowship (SURF) **PAID INTERNSHIPS**

About the program: <https://www.nist.gov/surf>

SURF Program Research Opportunities are located in Gaithersburg, Maryland.

The **SURF Gaithersburg host laboratories and offices** are listed at this site: <https://www.nist.gov/surf/surf-gaithersburg/research-programs#MML>

Please read the instructions provided at the above websites.

Deadline is typically in January for the summer SURF program.

Due to the multi-disciplinary nature of NIST's research, applicants should explore all NIST laboratories and SURF research opportunities. For example, a computer science student may find opportunities in labs other than the logical choice of the Information Technology Laboratory (ITL). Similar opportunities may exist for other disciplines. Some opportunities are in person, others are virtual, and some have options for format.

Center for Statistics and Applications in Forensic Evidence (CSAFE)

CSAFE offers a summer research experience for undergraduate students (REU). During the 10-week, immersive internship program, students will discover how statistical and computational concepts apply to CSAFE's key research areas in pattern or digital evidence. They will work on interdisciplinary teams with faculty, graduate students and post-doctoral researchers.

Students chosen for the CSAFE REU program are expected to participate in program activities for approximately 40 hours each week and join in team meetings plus any other scheduled events. Students will present their research findings at the end-of-program poster session.

Applications for the REU will be accepted until all available spaces have been filled. To guarantee an application is reviewed, please apply by March 1.

For more information or to apply, visit <https://forensicstats.org/reu/>.

From CSAFE Administrator:

Room and Board Question

- CSAFE covers travel, room, board, IAI conference admission, and a participation stipend for all interns selected for the program.

Application Resume Question

- If perfecting a resume for this position is a barrier, please share with your students that I'm more interested in the answers to the open-ended questions on the application than I am in a resume. It remains a requirement for the application process, but it doesn't need to be perfected.

ATF Laboratory Internship

ATF is a unique law enforcement agency in the United State Department of Justice that protects our communities from violent criminals, criminal organizations, the illegal use and trafficking of firearms, the illegal use and storage of explosives, acts of arson and bombings, acts of terrorism, and the illegal diversion of alcohol and tobacco products. They partner with communities, industries, law enforcement, and public safety agencies to safeguard the public they serve through information sharing, training, research and use of technology.

The Bureau of Alcohol, Tobacco, Firearms and Explosives Laboratory (ATF), may also take summer interns. Please note this lab is in Ammendale, MD.

Any interested individuals must be US citizens; there will be a background investigation (e.g. criminal history, drug use, etc.).

Interested individuals must send a cover letter, resume and days/hours available to Todd W. Bille: Todd.W.Bille@usdoj.gov

Contact: Todd W. Bille - DNA Technical Leader - National Laboratory Center, Bureau of Alcohol, Tobacco, Firearms and Explosives

On the following two pages is a very old scan of an internship list that has been passed down to me – it is very outdated, but it can at least give you a sense of the many places where students have done internships and provide a starting point to research other laboratories not on the current list:

<i>Lab</i>	<i>Address</i>	<i>City</i>	<i>State</i>	<i>Zip</i>	<i>Phone</i>
Allegheny County Dept. of Labs	10 County Office Building	Pittsburgh	PA	15219	
Boston Police Dept. Crime Lab	1 Schröder Plaza	Boston	MA	02120	617-247-4690
Bucks County Police Dept. Lab	2659 Trenton Road	Levittown	PA	19056	
Buffalo State College	5417 Caskwood Drive	Pandleton	NY	14120	716-625-8850
Burlington Co. Forensic Lab	PO Box 6000	Westhampton	NJ	08060	609-267-8282
Cape May Co. Prosecutor's Office	DN 100 4 Moore Road Court House	Cape May	NJ	08210	609-465-1154
CT State Dept. of Health Tox. Lab	10 Clinton Street	Hartford	CT	06106	203-566-4258
CT State Police Forensic Lab	278 Colony Street	Meriden	CT	06451	203-639-6400
CUNY John Jay College	445 West 59th Street	New York	NY	10019	212-237-8899
DEA Northeast Laboratory	99 Tenth Avenue Suite 721	New York	NY	10011	212-620-3687
Erie Co. Central Police Services	74 Franklin Street, 4th Floor	Buffalo	NY	14202	716-846-7409
Hudson Co. Prosecutor's Office	555 Duncan Avenue	Jersey City	NJ	07306	201-433-9873
Lifecodes Corporation	550 West Avenue	Stamford	CT	06902	203-328-9504
Maine Health & Environmental Testing Lab	221 State Street	Augusta	ME	04333	207-287-2727
Maine State Police Crime Lab	30 Hospital Street	Augusta	ME	04330	207-289-7900
Mass. State Police Crime Lab	59 Horse Pond Rd.	Sudbury	MA	01776	508-358-3260
Monroe Co. Dept. of Public Safety	Public Safety Building Room 534 150 Plymouth Avenue S.	Rochester	NY	14614	716-428-5878
Nassau County Office of the Medical Examiner Dept. of Forensic Genetics	P.O. Box 160	East Meadow	NY	11554	516-372-5198
Nassau County Police Dept.	1490 Franklin Avenue	Mineola	NY	11501	516-573-7800
National Medical Services, Inc.	3701 Weish Rd.	Willow Grove	PA	19090	800-522-6671
New Hampshire State Police Lab	33 Hazen Drive	Concord	NH	03305	603-271-3573
Newark Forensic Lab	22 Franklin Street	Newark	NJ	07102	973-733-6185
Newark Police Dept. Lab	1008 18th Avenue	Newark	NJ	07160	201-733-6185
Niagara Co. Police Dept. Lab	5526 Niagara Street Extension	Lockport	NY	14094	716-439-9360
NJ State Police Central Laboratory	Sierra Park Office Complex 380 Scotch Road	Ewing	NJ	08628	609-671-0022
NJ State Police East Regional Lab	Sea Girt Avenue	Sea Girt	NJ	08628	201-449-0303
NJ State Police No. Regional Lab	Route 46	Little Falls	NJ	07424	973-256-7790
NJ State Police So. Regional Lab	PO Box 126	Hammonton	NJ	08037	609-561-2060
Northeast Laboratory	PO Box 788	Waterville	ME	04903	207-877-5688
NY State Police Crime Lab	Mid Hudson Region Stewart Airport	Newburgh	NY	12552	914-564-4330
NY State Police Crime Lab	Western Region 722 Homer Street	Olean	NY	14760	716-373-5525
NYC OCME	520 First Avenue	New York	NY	10016	212-447-2631
NYC Police Lab	150-14 Jamaica Ave	Jamaica	NY	11432	718-558-8793

NYS Dept. of Labor	Counsel's Office, Investigation Section 1 Main Street, 11th Flr, Rm 1150	Brooklyn	NY	11201	718-797-7875
NYSP Forensic Investigation Center	1220 Washington Ave. Bldg 30	Albany	NY	12226	518-457-1208
NYSP So. Tier Regional Crime Lab	Town Hall Park Street	Port Crane	NY	13833	607-648-4127
Ocean County Sheriff's Dept.	144 Chestnut Street	Toms River	NJ	08753	908-929-2119
Onondaga County Sheriff's Dept.	100 Elizabeth Blackwell Street	Syracuse	NY	13210	315-435-3067
Penn. State Police	Bethlehem Regional Lab 2932 Airport Road	Bethlehem	PA	18017	610-861-2103
Penn. State Police	Greenburgh Regional Lab 100 N. Westmoreland Ave. POB P	Greenburgh	PA	15601	724-832-3299
Penn. State Police	Lima Regional Lab 350 No. Middleton Rd. POB 24	Media	PA	19063	215-566-9066
Penn. State Police	Wyoming Regional Lab 479 Wyoming Avenue	Wyoming Boro	PA	16844	717-826-2376
Penn. State Police Lab Division	1800 Elmerton Avenue	Harrisburg	PA	17110	717-783-5554
Philadelphia OME Lab	321 University Avenue	Philadelphia	PA	19104	215-685-7478
Philadelphia Police Dept. Lab	8th and Race Streets	Philadelphia	PA	19106	
Rhode Island State Crime Lab	220 Fogarty Hall-URI 41 Lower College Road	Kingston	RI	02861	401-874-2893
Rhode Island Department of Health Forensic Sciences	50 Orms Street	Providence	RI	02904	
Suffolk County Crime Lab	PO Box 6100	Hauppauge	NY	11788-0099	631-853-5585
U.S. Dept. of Treasury	Customs Service Lab 158-15 Liberty Avenue	Jamaica	NY	11433	
U.S. Postal Inspection Service	Forensic Laboratory 90 Church Street Room 400	New York	NY	10007-2900	212-330-5100
Union Co. Prosecutor's Office	300 North Avenue East	Westfield	NJ	07090	908-654-9847
University of New Haven	Forensic Science Department 300 Orange Ave	West Haven	CT	06516	203-932-7119
Vermont State Police Crime Lab	PO Box 47	Waterbury	VT	05676	802-244-8788
West Chester University	Department of Chemistry	West Chester	PA	19383	215-436-2975
Westchester Co. Forensic Lab	2 Dana Rd.	Valhalla	NY	10595	914-231-1630
Yonkers Police Dept. Lab	Justice Robert Cacace Justice Center 104 South Broadway	Yonkers	NY	10701	914-377-7750