

Port Authority of New York & New Jersey  
Office of Inspector General  
2022 Summer Internship Program  
**Departmental Internship Description Form**

<b>Title of Internship:</b>	Office of Inspector General, OIG Summer Intern
<b>Department &amp; Division/Unit:</b>	Office of Investigations Fraud Prevention Unit Police Integrity Unit
<b>Reports to:</b>	Sheryl Levine, Supervisor, Vendor Integrity Unit Randy Greenstein, Assistant Director of Investigations Karen Connelly, Assistant Director of Police Integrity Fred Ferrone, Supervisor, Confidential Investigations
<b>Intern Projects/Responsibilities:</b>	Development of varying skillsets in the area of investigations/analysis including: conducting vendor integrity checks on entities seeking to perform work on Port Authority projects. Interns will perform various tasks and assignments, including conducting database searches of companies and key individuals within those companies and reporting those findings. Assist investigative staff with activities related to conducting investigations of criminal activity, unethical conduct, and administrative violations.
<b>Eligibility:</b>	Currently Enrolled Graduate/Doctoral Students
<b>Majors Seeking:</b>	Public Administration Inspector General Track (MPA-IO), Criminal Justice Doctoral Program
<b>Skills/Qualifications Required:</b>	Computer skills, analytical ability and an interest in the field of criminal justice, public administration – inspector general track. Seeking interns with interests in criminal justice policy, audit and/or investigations.
<b>Schedule Information:</b>	Summer Internship Program Minimum of 3 days per week (Can be in-person, virtual, or hybrid – a combination of both.) Compensation: Unpaid
<b>Job Location:</b>	5 Marine View Plaza, Suite 502, Hoboken, New Jersey 07030 John F. Kennedy Airport, Jamaica, New York 11430

<b>No. of Interns Requested:</b>	Two (2) positions at Hoboken location One (1) position at JFK location
<b>Forward Resumes To:</b>	Suzanne Forbes, <a href="mailto:sforbes@panynj.gov">sforbes@panynj.gov</a> Subject Line: Spring 2022 Internship Please include a five (5) page writing sample, copy of your unofficial transcript and two professional references